



13th EAHIL Conference, 4 - 6 July 2012, Brussels, Belgium

HEALTH INFORMATION WITHOUT FRONTIERS



INFORMATION FOR REGISTERED SPONSORS AND EXHIBITORS

Updated June 7, 2012

CONGRESS SPONSORS AND EXHIBITORS VENUE

Université catholique de Louvain
Auditoires Centraux
Avenue Emmanuel Mounier, 51
1200 Brussels

The sponsors/exhibition area is located on the main floor, the 1st and on the 2nd floor of the congress wing. Coffee will be served at the sponsors/exhibition area during the coffee breaks.

Please see the enclosed floor plan of the exhibition

NAME BADGES

The names of all representatives manning the booth are required before may 15th in order to prepare the name badges.

Names should be sent to Christine Lanners by email:

christine.lanners@uclouvain.be

During the congress days booth personnel must wear congress name badges that can be obtained from the congress registration desk. Name badges will not be delivered in advance.

EXHIBITION OPENING HOURS

The exhibition is open during the conference as follows:

- Wednesday July 4th: 10.00 (Opening of the exhibition) - 17.30
- Thursday July 5th: 8.30 -17.00
- Friday July 6th: 8.30 -17.00

Wednesday July 4th: 10.00 pm Opening of the exhibition

Friday, July 6th: 17.00 closing of the exhibition

SPONSOR SESSIONS

Sponsor session: Thursday July 5th: 10.30 - 11.30

Training Sessions:

- Thursday July 5th: 14 -15.30

Additional speaking time 15 minutes only : 500 euro



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REGISTRATION

- Tuesday, July 3th: **15.00 - 17.00** – stands set-up and registration for exhibitors
- Wednesday July 4th: 8.00 – 10.00 am stands set-up and registration for exhibitors

SHIPPING - SHIPPING DEADLINE: **June 18 - 25**

All exhibition materials must be sent to the following address:

Carlos Reffers - EAHIL 2012
 LS/BIUL/BSS
 Centre Faculté
 Avenue Hippocrate, 50
 Bte B1.50.09
 B-1200 Bruxelles
 Belgium

All boxes must be marked as EAHIL Stand Materials and the Company Name written on the boxes in capital bold letters.

Sponsors/Exhibitors shall take care of the shipping of their materials, ground handling, reception, unpacking and storing of the goods as well as of the removal of the materials after the exhibition. The Sponsor/Exhibitor is responsible for all the costs related to his material handling.

STAND SET-UP

Exhibitors can start their stand set-up at 15.00 pm on Tuesday, July 3.
Kindly notice that the final installation should be finished by 10.00 pm on Wednesday, July 4.

DISMANTLING

All own stand materials of the exhibitor should be dismantled and removed from Auditorioes Centraux latest by Friday, July 6th: 17.00.

The sponsor/exhibitor is responsible for the installation and dismantling of his own stand materials.

FURTHER INFORMATION

<u>Sponsors/exhibitors</u>	<u>Logistics</u>
<p>Christine Lanners: christine.lanners@uclouvain.be</p> <p>+32 2 764 50 65 (Monday, Tuesday and Thursday)</p>	<p>Teo Daskayeanis: teodor.daskayeanis@uclouvain.be</p> <p>Carlos Reffers: carlos.reffers@uclouvain.be</p> <p>+ 32 2 764 50 50</p>